

# Organization Skills Profile

**Purpose:** ORSKIT will assess how well developed a person's organization skills are in terms of time management, neatness, self-motivation, cognitive organization and organization strategies.

No. of questions: 52

Question type: Situational, self-report

Estimated completion time: 15 minutes

Shorter versions of assessment: N/A

## Report Includes:

- Summary
- Introduction
- Graphs
- Detailed narrative interpretation
- List of Strengths and Limitations
- Advice



## Factors and Scales:

### Overall Score plus 5 scales:

- Cognitive Organization: Ability to understand others and express one's thoughts clearly.
- Strategies: Assesses whether a person uses strategies or techniques in order to stay organized.
- Neatness: Assesses ability to maintain a tidy environment.
- Time Management: Ability to use time efficiently in order to complete tasks and accomplish goals.
- Self-motivation: Assesses ability to create incentive from within, to stick to a task and accomplish goals.

### 5 scales:

- Cognitive Organization
- Strategies
- Neatness
- Time Management
- Self-motivation

## APPLICATION:

- Pre-employment
- Training tool
- Skill development